

Educational Learning  
Experience



**Beth Laub**  
Assistant Executive  
Director

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Assistant Director



Sullivan-Orange Counties  
New York

August 10, 2020

Dear Parents/Guardians,

We hope this letter finds you well and staying healthy during these times. Developing our reopening plan specific to the needs of our school community has been a long process. We have been doing our best to be prepared for whatever is required of our schools to make sure each of your children and the staff are safe. However, with input from parents, faculty, our nursing staff, school administrators, NY State Department of Education, The Department of Health and the CDC we have developed a comprehensive plan for re-opening The Educational Learning Experience in a safe and healthy manner. Using the current standards set forth by the state and health organizations and with an emphasis on safety, this plan allows our students to receive their education in the safest manner by utilizing a hybrid model.

As per the Governor's announcement on Friday, August 8<sup>th</sup>, schools in NY State were given the go ahead to move forward with reopening in person using the safest approach possible. The Educational Learning Experience (both preschool and school age) have developed a plan that starts the 2020-2021 school year off with a hybrid model. If you have not yet viewed our reopening plan, please do so. It can be found at <https://www.arcsullivanorange.org/programs/educational-learning-experience.html>.

Please see below for how the school year will start in September. Be advised that this plan is fluid and if modifications are necessary, you will be notified as soon as possible.

- September 2<sup>nd</sup> through September 4<sup>th</sup> – will be held **ALL REMOTE for all students**
- September 8<sup>th</sup> through September 11<sup>th</sup> – will continue to be **ALL REMOTE for all students** (school will be closed on Monday, September 7<sup>th</sup> in observance of Labor Day)
- September 14<sup>th</sup> through September 18<sup>th</sup> – will be held **ALL REMOTE for all students**
- September 21<sup>st</sup> - will begin **HYBRID MODEL** (described below)

Our hybrid model will consist of 3 cohorts:

- **COHORT A – Monday and Tuesday – IN PERSON**, Wednesday through Friday – ALL REMOTE
- **COHORT B – Thursday and Friday – IN PERSON**, Monday through Wednesday – ALL REMOTE
- **COHORT C – Monday through Friday – ALL REMOTE** (for those families that wish to not attend in person at all)

Important things to be aware of:

- The assigned cohorts will remain in effect until the end of the first quarter when parents will have the ability to change their in person cohort to cohort C, or vice versa.
- ALL emergency contacts that are provided will be verified by the school nurses. In the event that a parent/guardian cannot be reached, an emergency contact WILL need to be available to pick up your child within 60 minutes of being called. If they are unable to fulfill this requirement, additional emergency contacts will need to be provided.
  - If you will be transporting your child (this is preferred), please be aware that no parents will be allowed in the building during pick off or drop off times. We will call a staff member from your child's classroom and you child will be brought to you. If you transport your child, the county will reimburse you.

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- If your child will be utilizing county transportation, the transportation companies have already been notified of your specific cohort days. No action is required at this time. If you have other questions, related to transportation, please contact the transportation company affiliated with the county that you reside in directly.
  - Orange County – Swiss port – 845-360-5357
  - Sullivan County – Rolling V - 845-434-0511
  - Ulster County – VMC - 845-338-0708
  - Dutchess County – 845-486-2759

Included in this packet you will find the information regarding your child's individual cohort and the below documents. These need to be read, signed and returned **BEFORE** any child will be permitted to enter the building and/or begin distance learning and tele therapy. We have provided a self-addressed stamped envelope for your convenience.

- School calendar – for you to keep
- Student information – fill out and return
- Updated health policy – read, sign and return
- Updated emergency contact paper work - fill out and return
- Distance learning consents (new students only) – sign and return
- Tele therapy consents (new students only) – sign and return

Our number one priority is the health and safety of our students and staff. We are making every effort to reduce class sizes, reduce movement through the building, training staff on cleaning and sanitizing and providing the necessary PPE to keep all safe. We are completing walk through's in each building, having the ventilation checked, placing decals on the floors, directional arrows to monitor the flow of traffic in both buildings, daily staff screening/attestations, students will sit at their own desks 6 feet apart but still be able to socialize while maintaining social distance with very close staff oversight.

Please be sure to visit the link above where you can find more details regarding our reopening plan. Feel free to contact us with any questions or concerns that you may have.

Beth Laub, Assistant Executive Director of Education  
Denise Blair, Assistant Director of Education  
Cheryl Lachant, Curriculum Coordinator  
Suzanne Wray, School Nurse, RN  
Joyce DeGhetto, School Nurse, RN

Childs name: \_\_\_\_\_

Teacher/Classroom Number: \_\_\_\_\_

Assigned Cohort/Days in person: \_\_\_\_\_

**Please contact your building supervisor or school nurse immediately, if you will be opting to move into COHORT C (all remote, 5 days per week)**

**FILL OUT AND RETURN**

Child's Name: \_\_\_\_\_

Will you be utilizing county transportation or transporting your child: \_\_\_\_\_

Will your child be in the care of someone outside your household when not in school? If so, please provide name and phone number: \_\_\_\_\_

\_\_\_\_\_

Will your child be attending a daycare or another center when not in school? If so, please provide name and phone number: \_\_\_\_\_

\_\_\_\_\_